ARCADIA UNIVERSITY
THE COLLEGE OF GLOBAL STUDIES

450 South Easton Road
Glenside, PA 19038-3295
Toll-Free: 1-866-927-2234
Fax: 215-572-2174
E-mail: auabroad@arcadia.edu

Application Directions for Study Abroad

We are delighted that you are applying to study abroad on an Arcadia program. This is the first step of your journey, and while there is a lot to do, it should not be overwhelming. Please use the following checklist to help you through the process, if you have any questions, call us at (215) 572-2901.

Mail your complete application to the address at the top of this page or fax it to (215) 572-2174. We will begin to process your application as soon as we have received a completed form (must include all the items in the checklist) and the application fee. We will be in touch when we have received your completed application. Please note that the application and additional forms can be found on Arcadia University's website at www.arcadia.edu/abroad/forms.

General Application Requirements: (Check off each as completed.)

- ❑ Application Form: Please type or print clearly using black or blue ink.
- ❑ Inventory of Goals and Expectations (see page 6).
- ❑ Non-Refundable $50 Application Fee: You may send a check or money order payable to Arcadia University, or pay online at www.arcadia.edu/abroad/pay. For online applications, this fee is waived. You may apply online at http://www.arcadia.edu/abroad/apply.
- ❑ 8 full-face, passport size: 1.5"x2" photos. Please print your name and home school on the back of each photo. We cannot be responsible for photos without names on them. The photos are used for identification only and not for admissions purposes. Some programs require additional photos. Please see http://www.arcadia.edu/abroad/photos for more information.
- ❑ College Transcript: This must be official and show credits and grades for all courses taken to date. Transfer students must submit official transcripts from each institution attended. All summer school work should be similarly documented.
- ❑ Study Abroad Advisor's Form (A Form): Indicate your program choices and the study period, and sign this form before you submit it to your dean, study abroad advisor or other home campus official responsible for approving study abroad.
- ❑ Recommendation Form (R Form): Indicate your program choices and study period, and sign this form before you submit it for completion by a faculty referee who is familiar with your performance in the classroom.
- ❑ Preliminary Course Form: Course forms for each program are available at www.arcadia.edu/abroad/forms.

Requirements for Specific Programs:

❑ All Internship programs (Australia, England, Ireland, Scotland), require the following documents in addition to the general application…

- ○ A current résumé (including computer/software skills), a one-page, written statement detailing your reasons for pursuing a specific internship and the skills and experiences that you have obtained which make you a good candidate, and an additional personal reference (forms can be downloaded at http://www.arcadia.edu/abroad/forms.)
- ○ **Note:** If you are pursuing an internship in the fields of fine art, architecture, graphic design, journalism, or interior design, you must submit a nonreturnable portfolio of your work.

❑ Math, science and engineering placements: If you are applying to study math, science or engineering at a British or Irish university, you must submit copies of your home institution course descriptions for all relevant background work in math, science and/or engineering.

❑ Studio art programs: If you are applying for studio art courses, you will need to submit a non-returnable portfolio of 12-15 color slides or a CD of recent work. *Spain and Italy students in lower division studio art classes do not need to submit a portfolio.*

❑ University of Cambridge: Spring/year: Submit **two** samples of graded academic writing in your major subject. Summer: One sample.

❑ Oxford University: Please submit clean, unmarked copies of two graded academic writing samples in your major subject with your application.

❑ University of York: Applicants to the English Department must submit a sample of recent written work (at least 1500 words) on a literary topic.

Applicants to the institutions listed below are required to submit a second academic reference.

Please photocopy the "R Form" or you may have your reference send us a letter on the letterhead of his/her institution.

- ❑ University of Aberdeen (all study periods): *Both references should be within your intended area of study*.
- ❑ King's College (all study periods): *Both references should be within your intended area of study*.
- ❑ Literature in Scotland Summer Programs: *At least one reference should be from an English faculty member*.
- ❑ London School of Economics: *Both references should be within your intended area of study*.
- ❑ Oxford University: *Both references should be within your intended area of study*.
- ❑ University of Cambridge: *Both references should be within your intended area of study*.
- ❑ Royal Holloway (all study periods): *Both references should be within your intended area of study*.
- ❑ School of Oriental & African Studies (academic year): *Both references should be within your intended area of study*.
- ❑ University College London (all study periods): *Both references should be within your intended area of study*.
- ❑ University of St. Andrews (all study periods)

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Program Choice List

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STUDY IN AUSTRALIA:

	Study Period				
Arcadia January Term	JAN				
Australian Capital Territory					
Australian National University		AY	FS	SS	
Australian Parliamentary Internship			FS	SS	
New South Wales					
Macquarie University		AY	FS	SS	
Sydney Semester Internship			FS	SS	
Sydney Summer Internship					SU
University of New South Wales		AY	FS	SS	
University of Sydney		AY	FS	SS	
University of Technology, Sydney		AY	FS	SS	
University of Wollongong		AY	FS	SS	
Queensland					
Bond University		AY	FS	SS	SUS
Griffith University		AY	FS	SS	
James Cook University		AY	FS	SS	
Queensland University of Technology		AY	FS	SS	
University of Queensland		AY	FS	SS	
Victoria					
Monash University		AY	FS	SS	
RMIT University		AY	FS	SS	
University of Melbourne		AY	FS	SS	
Victorian College of the Arts and Music		AY	FS	SS	
Western Australia					
University of Western Australia		AY	FS	SS	
Australia & New Zealand					
Environmental Studies: Ethics, Culture and Sustainability					SU

STUDY IN CHILE:

Arcadia in Chile Semester Program			FS	SS	
Arcadia in Chile Summer Program					SU

STUDY IN CUBA:

Cuban - American Relations: Past and Present			FS	SS	

STUDY IN FRANCE:

Arcadia in Paris			FS	SS	
Intensive French and Politics, Paris					SU

STUDY IN GERMANY:

Renewable Energy: Policy and Development					SU

STUDY IN GREAT BRITAIN:

England					
Arcadia's London Internship			FS	SS	
London Now		AY	FS	SS	
Pre-Health in London Semester			FS	SS	
City University (direct enrollment)		AY	FT	SS	
Durham University		AY			
Lancaster University	PS	AY	FT	STT	
London School of Economics		AY			
Oxford University		AY	FT	STT	
St. Mary's University College		AY	FS	SS	
University of Cambridge				STT	
University of London					
Goldsmiths College		AY	FT	SS	
King's College London		AY	FS	SS	
Queen Mary		AY	FS	SS	
Royal Holloway		AY	FS	SS	
Royal Veterinary College			FS	SS	
School of Oriental and African Studies		AY	FS	SS	
University College London		AY	FS	SS	
University of Manchester		AY	FT/FS	SS	
University of Nottingham		AY	FT/FS	SS	
University of Sussex	PS	AY	FT	STT	
University of Westminster		AY	FS	SS	
University of York		AY	FT	STT	
London Now Summer					SU
Pre-Health Summer in London					SU
London Summer Internship					SU
Pembroke King's Program at Univ. of Cambridge					SU

STUDY IN GREAT BRITAIN:

Scotland, continued					
Glasgow School of Art		AY	FS	STT	
Royal Conservatoire of Scotland		AY	FS	SS	
Scottish Parliamentary Program			FS	SS	SU
University of Aberdeen		AY	FT/FS	SS	
University of Edinburgh		AY	FS	SS	
University of Glasgow		AY	FS	SS	
University of St. Andrews		AY	FS	SS	
University of Stirling		AY	FS	SS	
Celtic Culture and Identity: Scotland-Ireland Summer					SU
Scottish Business in the Arts Summer Program					SU
Scotland Summer Heritage Internship					SU
Scottish Studies Summer Program					SU
Creative Writing in Scotland					SU
Literature in Scotland: Modernism					SU
Literature in Scotland: Scottish Literature					SU
Literature in Scotland: Contemporary Literature					SU
Scottish Summer Parliamentary Program					SU
University of Stirling – Summer Session I					SU
University of Stirling – Summer Session II					SU
University of Stirling – Summer Session I and II					SU
Wales					
Bangor University		AY	FT	SS	
Swansea University		AY	FS	SS	

STUDY IN GREECE:

Arcadia Center for Hellenic, Balkan and Mediterranean Studies and Research		AY	FS	SS	
Summer in Greece – session I					SU
Summer in Greece – session II					SU
Summer in Greece – session I and II					SU
Mediterranean Myths and Monuments: The Classical World Today					SU
Myth & The Art of Storytelling: Reading and Writing in Greece					SU

STUDY IN IRELAND:

Republic of Ireland					
Burren College of Art		AY	FS	SS	
Dublin Parliamentary Internship			FS	SS	
Trinity College Dublin	PS	AY	FS	SS	
National University of Ireland, Galway		AY	FS	SS	
National University of Ireland, Maynooth		AY	FS	SS	
University College Cork	PS	AY	FS	SS	
University College Dublin		AY	FS	SS	
University of Limerick		AY	FS	SS	
Irish Studies, University of Limerick					SU
Contemporary Irish Studies, Dublin					SU
University College Dublin Summer Internship					SU
Northern Ireland					
Queen's University Belfast		AY	FS	SS	
University of Ulster		AY	FS	SS	

STUDY IN ITALY:

Accademia Italiana, Florence		AY	FS	SS	
Arcadia in Rome		AY	FS	SS	
Mediterranean Center for Arts and Sciences		AY	FS	SS	
Umbra Institute, Perugia		AY	FS	SS	
Full Immersion Program, Universitá per Stranieri		AY	FS	SS	
Universitá del Salento		AY	FS	SS	
Arcadia in Rome Summer – session I					SU
Arcadia in Rome Summer – session II					SU
Design in Italy, Florence					SU
Intensive Fashion Design in Florence					SU
Italian Language and Culture in Lecce – session I					SU
Italian Language and Culture in Lecce – session II					SU

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	Study Period			
STUDY IN ITALY, continued:				
Italian Language and Culture in Lecce – session III				SU
Italian Language and Culture in Lecce – session I and II				SU
Italian Language and Culture in Lecce – session II and III				SU
Italian Language and Culture in Lecce – session I, II and III				SU
Italian Language and Culture in Perugia				SU
Digging Abroad: Field School in Archaeology				SU
Mediterranean Myths and Monuments: The Classical World Today				SU
La Famiglia: Small Family Business Development in Sicily				SU
Marine Preservation: Conservation of Marine Biodiversity in the Mediterranean Sea				SU
STUDY IN MEXICO:				
International Civic Engagement				SU
STUDY IN NEW ZEALAND:				
Lincoln University	AY	FS	SS	
University of Auckland	AY	FS	SS	
University of Canterbury	AY	FS	SS	
University of Otago	AY	FS	SS	
Victoria University of Wellington	AY	FS	SS	
Australia & New Zealand				
Environmental Studies: Ethics, Culture and Sustainability				SU
STUDY IN SOUTH AFRICA:				
University of Cape Town	AY	FS	SS	
University of KwaZulu-Natal		FS	SS	
University of Stellenbosch	AY	FS	SS	
University of the Western Cape	AY	FS		
Community Development Program in Cape Town				SU
Stellenbosch University – Nation-building and Development: Challenges for South Africa				SU
STUDY IN SPAIN:				
Arcadia in Barcelona	AY	FS	SS	
Fundación José Ortega y Gasset	AY	FS	SS	
Arcadia in Granada	AY	FS	SS	
Arcadia in Mallorca		FS	SS	
Arcadia in Barcelona Summer				SU
Summer in Granada – session I				SU
Summer in Granada – session II				SU
Summer in Granada – session I and II				SU
Arcadia in Mallorca Summer				SU
Summer in Toledo				SU
Summer Internship Program in Toledo				SU
STUDY IN TURKEY:				
Arcadia in Istanbul		FS	SS	
Arcadia in Istanbul Summer				SU

Arcadia University is committed to assuring equal opportunity to all persons and does not discriminate on the basis of ethnicity, national origin, ancestry, race, color, religion, creed, sex, marital status, affectional or sexual orientation, age, or disability in its educational programs, activities, admissions, or employment practices as required by Title IX of the Educational Amendment of 1972, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 and other applicable statutes. Inquiries concerning Title IX, Section 504 and ADA compliance and information regarding accessibility should be directed to the Affirmative Action Officer, Arcadia University, 450 S. Easton Road, Glenside, PA 19038-3295; phone: 215-572-2947.

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Application for Study Abroad

1. Personal Information

Name (please print) _____
first middle last

Preferred Nickname _____

Date of Birth (month/day/year) _____

Country of Birth _____

Place of Birth (city, state)_____

Country of Citizenship_____

I am ❑ male ❑ female

Passport Number _____

Country of Issue _____

Expiration Date _____

2. Address Information

Please provide a full street address. We cannot deliver to PO and RR boxes.

Home Address_____
street

_____
city or town state zip code

Permanent Home Phone (_____)_____

E-mail Address _____

If you want us to contact you on your cellular phone, please provide the number here (_____)_____

My campus address this semester is valid from _____ *to* _____

The address below is an ❑ *on campus* ❑ *off campus address.*

Personal Campus Mailing Address

_____
street

_____
city or town

_____
state *zip code*

Personal Campus Phone/Cell Phone: (_____)_____

Institution winter break from (month/day) _____ *to* _____

Institution spring break from (month/day) _____ *to* _____

Your Summer Address

_____
street

_____
city or town

_____
state *zip code*

Phone (_____)_____

Summer Vacation Starts (month/day) _____

*This address is valid from (month/day)*_____ *to* _____

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Application for Study Abroad

Name (please print) _____
first middle last

Current Institution _____ E-mail Address _____

3. Parent Information

Our normal practice is to share general information with parents listed in this section. If you do not want this to happen, please indicate by checking the box below the address.

Father's Name_____

Address_____
street

_____
city or town

_____
state zip code

Home Phone Number (_____)_____

Work Phone Number (_____)_____

E-mail Address_____

q Do not contact.

Mother's Name_____

Address_____
street

_____
city or town

_____
state zip code

Home Phone Number (_____)_____

Work Phone Number (_____)_____

E-mail Address_____

q Do not contact.

Who should be notified in case of an emergency? ❑ Father ❑ Mother ❑ Other*
Who should receive billing statements? ❑ Father ❑ Mother ❑ Other*

*If you have checked "Other" for either of the previous questions, please complete the following to be used for: ❑ Emergency ❑ Billing

Name _____ Relationship_____

Address_____
street

_____
city or town state zip code

Home Phone (_____)_____ Work Phone (_____)_____

4. Program Choices: (Make your program choices from the attached list.)

Please list your top three program choices in order of preference. Note: your application is submitted to only one program at a time.

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Program Choice #1 _____ Study Period _____ 20_____

Program Choice #2 _____ Study Period _____ 20_____

Program Choice #3 _____ Study Period _____ 20_____

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Application for Study Abroad

Name (please print) _____
first middle last

E –mail Address _____

5. Academic Information

Current Institution _____

Major _____ Cumulative GPA _____ on a 4.0 scale.

Check your current class: ❑ Freshman ❑ Sophomore ❑ Junior ❑ Senior I will graduate in (month/year) _____

6. Demographics Information

For internal office use: SOURCE CODE F1011

The following items are optional and are used for anonymous statistical and reporting purposes only. Your answers will not affect your eligibility or acceptance.

How would you describe yourself?

❑ Native American or Alaskan Native
❑ Asian or Pacific Islander (including Indian subcontinent)
❑ Black, African American (non-Latino)
❑ Latino (including Puerto Rican)
❑ White (non-Latino)
❑ Other (please specify)_____

Religious Affiliation _____

How did you first learn about the College of Global Studies programs? Check up to two choices.

❑ Advertisement ❑ Brochure ❑ Poster
❑ Faculty ❑ Campus Visit ❑ Website
❑ Fair ❑ Student
❑ Study Abroad Advisor/Office

7. Inventory of Goals and Expectations

As part of the application process, we require that you complete an Inventory of Study Abroad Goals and Expectations.

- The online form, available at http://www.arcadia.edu/abroad/forms, consists of 20 quick survey type questions and several short answer questions.
- Prior to beginning the form, take a moment to reflect upon the experience ahead, especially as it relates to the goals that you might have and the challenges that you anticipate encountering.
- There are no right or wrong answers, so please base your responses on your own attitudes, expectations and goals.

8. Special Needs Information

Please complete this section. *This information will be kept confidential. Indicating your special needs allows us to make arrangements that will best serve you. It does not affect your eligibility for admission. If you answer "yes" to any of these questions, please attach a separate page describing the condition and the treatment you receive.*

Are you currently under medical treatment for any reason? ❑ Yes ❑ No

Are you currently under the care of a professional for a psychological or emotional condition? ❑ Yes ❑ No

Do you have allergies, dietary restrictions, or physical or learning disabilities of which we should be aware? ❑ Yes ❑ No

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Recommendation Form

Your application cannot be considered until Arcadia University receives this form. Please fill out the Student Information and Program Choice section and then submit this form for completion by a faculty referee who is familiar with your performance in the classroom.

Student Information

Current Institution_____ Birth Date_____

Name (please print) _____
first middle last

Current Address_____
street city or town state zip code

Telephone (_____)_____ E-mail Address_____

Program Choices (Make your program choices from the attached list.)

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Please list your top three program choices in order of preference. Note: your application is submitted to only one program at a time.

Program Choice #1 _____ Study Period _____ 20_____

Program Choice #2 _____ Study Period _____ 20_____

Program Choice #3 _____ Study Period _____ 20_____

I hereby authorize this form to be completed and sent to The College of Global Studies at Arcadia University. I hereby (check one) ☐ waive ☐ do not waive my rights of access to this information.

_____ _____
Student's Signature Date

Academic Reference

To the major faculty referee:
The student named above is applying for Arcadia University The College of Global Studies program(s) noted above. ***The student's application will not be complete until we receive this form.*** Because all admissions are handled on a rolling basis, your prompt response will be appreciated. Please send the completed form to the address as it appears above. On a separate sheet of your institution's letterhead, please write an assessment of the applicant which answers the following questions:

1. In what capacity and for what length of time have you known the applicant?
2. What courses did the applicant take with you?
3. Discuss the quality of academic work prepared by the applicant.
4. Comment upon the applicant's overall familiarity with the subject matter of the courses in which you taught him/her.
5. How would you rate this applicant's intellectual motivation?
6. Comment on the applicant's suitability for study abroad in terms of: (a) personal factors: stability, independence of mind, creative ability; (b) motivation.
7. List any special considerations of which we should be aware.

Dr/Mr/Ms _____ Position_____

Department_____ Institution_____

Address_____
street city or town state zip code

Phone (_____)_____ Fax (_____)_____ E-mail Address _____

_____ _____
Signature Date

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Study Abroad Advisor's Form

Please send this information to the Arcadia University, The College of Global Studies, 450 S. Easton Road, Glenside, PA 19038-3295.

To the Home College Official Responsible for Approving this Student's Program of Study Abroad:
The study abroad application for the student named below will not be complete until we receive this form indicating institutional approval of this applicant's foreign study plans and your comments, if any, about the applicant. Because all applications are handled on a rolling admissions basis, your prompt response will be appreciated. Feel free to attach a separate sheet on your letterhead if necessary. Please check the name and address on the reverse side to be sure that it indicates the correct place to send the final official transcript for credit transfer. If it is not correct, please supply the proper information.

Student Name _____

Academic Section

Is this student in good academic standing? ☐Yes ☐No If no, please explain.

What is your general estimate of this student as a candidate for study abroad?

Has this student secured the necessary approval from your institution to study abroad? ☐Yes ☐Approval not necessary ☐No If no, please explain.

Will the credits earned by this student in an Arcadia University The College of Global Studies program abroad be accepted toward this student's degree program at your institution?

☐Yes, transfer credit is guaranteed.
☐Yes, but final approval cannot be granted until after the student completes the program.
☐Yes, but subject to the conditions listed.
☐No, for the reasons listed.

Do you recommend this student? ☐Yes ☐Yes, with reservations (attach explanation of reservations) ☐No

Disciplinary Section

Does this student have a disciplinary record with the institution? Please check the appropriate box:
☐No ☐Yes, and an official document or copy stating the details is enclosed ☐I do not have access to that information

If you have any additional comments, you may attach a separate sheet of letterhead. Thank you.

Dr/Mr/Mrs/Ms _____ Position _____

Department _____ Institution _____

Address _____
street city or town state zip code

Phone (_____)_____ Fax (_____)_____ E-mail Address _____

_____ _____
Signature Date

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Your application cannot be considered until Arcadia University receives this form. Please fill out the Student Information and Program Choices section and then submit it to your dean, study abroad advisor or other home campus official responsible for approving study abroad.

Student Information

Current Institution_____ Birth Date_____

Name (please print) _____
first middle last
(please print your name on the reverse side)

Current Address_____
street city or town state zip code

Telephone (_____)_____ E-mail Address_____

I hereby authorize information needed to complete this form to be released to the official responsible for approving my program of study abroad. I hereby (check one) ☐ waive ☐ do not waive my rights of access to this information.

_____ _____
Student's Signature Date

Program Choices:

Please list your top three program choices in order of preference. Note: your application is submitted to only one program at a time.

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Program Choice #3 _____ Study Period _____ 20_____

Complete the transcript release information below. At the end of the program, Arcadia University The College of Global Studies will send one official copy of your program transcript to your home college. Please list the ***address of the registrar's office at your home institution*** *or another office to which the transcript should be sent. This information must be accurate.*

Name _____ Position/Title_____

Office_____ Institution_____

Address_____
street city or town state zip code

Telephone (_____)_____ E-Mail Address _____

10SAA11

ARCADIA UNIVERSITY
THE COLLEGE OF GLOBAL STUDIES

Scholarship Application for Study Abroad
The College of Global Studies

Student Section

Completing this section authorizes the release of financial information to Arcadia University for the purpose of evaluating this application.

Student Last Name _____ *First Name* _____ *M.* _____

Arcadia Program _____

Study Period:
- ❑ Acad. Year
- ❑ Fall
- ❑ Spring
- ❑ Summer
- ❑ J-Term

Year _____

E-mail Address _____

Student's Signature _____ *Date* _____

Financial Aid Administrator Section

To be completed by your home school financial aid office before submitting this application to Arcadia University. Completing this section verifies that the information provided is accurate as of the endorsement date. Arcadia University's study abroad fees are available at: **www.arcadia.edu/abroad/fees**

Administrator Last Name _____ *First Name* _____

Title _____ *Institution* _____

E-mail Address _____ *Phone* _____

Administrator's Signature _____ *Date* _____

Student's Expected Family Contribution (EFC) from FAFSA*: 20 ____ / 20 ____ $_____
*(*based on FAFSA 9-month academic year, regardless of study abroad period)* *Academic Year* *Amount*

Financial Aid Report *for Study Abroad Period*		**Estimate?**	**Transfers to Study Abroad?**		**Amount**
Grants:	Federal PELL	❑ Yes	❑ Yes	❑ No	$_____
	Federal SEOG	❑ Yes	❑ Yes	❑ No	$_____
	State	❑ Yes	❑ Yes	❑ No	$_____
	College Merit	❑ Yes	❑ Yes	❑ No	$_____
	College Need-Based	❑ Yes	❑ Yes	❑ No	$_____
	_____	❑ Yes	❑ Yes	❑ No	$_____
	_____	❑ Yes	❑ Yes	❑ No	$_____
				TOTAL GRANTS:	$_____
Loans:	Federal Subsidized Stafford	❑ Yes	❑ Yes	❑ No	$_____
	Federal Unsubsidized Stafford	❑ Yes	❑ Yes	❑ No	$_____
	Federal Perkins	❑ Yes	❑ Yes	❑ No	$_____
	Federal PLUS	❑ Yes	❑ Yes	❑ No	$_____
	_____	❑ Yes	❑ Yes	❑ No	$_____
	_____	❑ Yes	❑ Yes	❑ No	$_____
				TOTAL LOANS:	$_____
				TOTAL AID:	**$**_____

For more information about this scholarship program, please go to: **www.arcadia.edu/abroad/scholarships**

When both sections are complete this form should be faxed to (215) 572-2174