

Educational Leadership (M.Ed)

at Arcadia University

Global Perspectives...Personal Attention...Real-World Integrative Learning Experiences

Coordinator

Bruce Campbell, Ph.D.

Master's Degree, Certificates, and Administrative Certification

Master of Education (M.Ed.)

Certification

Principal K–12
Supervisor of Curriculum & Instruction
Supervisor of Single-Subject Area
Supervisor of Special Education
Supervisor of Pupil Personnel Services
Superintendent's Letter of Eligibility

PA Director Credential

Arcadia Graduate Certificate in Early Childhood Leadership

About the Educational Leadership Program

The Educational Leadership program is designed for individuals seeking to become certified elementary, middle or secondary school principals, supervisors of an individual or comprehensive educational area, school superintendents, or assistant superintendents. In addition, specially designed programs are available for individuals seeking to become middle managers in other education organizations. The degree is not required for certification, and certification requirements may vary based on academic experience.

Master of Education Degree Requirements (M.Ed.)

(a minimum of 30 credits)

The degree program must be planned with an adviser to ensure that degree and/or certification requirements are satisfied.

1. Foundation Courses (9 credits)

ED 502	Foundations of Curriculum
ED 510	Interpreting Educational Research
ED 580	Introduction to Inclusive Education

2. Concentration Courses (18 credits) chosen with the adviser from the following:

ED 633	School Law
ED 634	Managing School Organizations and Change
ED 635	Supervision of Teaching and Learning
ED 637	Instructional Leadership
ED 638	School Finance
ED 642	Program Evaluation
ED 643	School Community Relations
ED 645	Human Relations and Negotiations
ED 647	Leading Schools with Data Driven Decision Making

3. Culminating Activity

ED 589	Independent Study to Write Master's Thesis
OR	A full year of an administrative internship and the completion of a leadership portfolio

Certification

Pennsylvania Administrative Certification

The certification program must be planned with an adviser to ensure that the requirements are satisfied.

At the beginning of the certification program, candidates must meet with an adviser for the leadership portfolio requirements so they may begin work on their portfolios.

Candidates for an administrative certification must have completed 5 years of full-time, satisfactory teaching or professional experience in an instructional area or professional area while certified in that area.

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Candidates must successfully pass Praxis II: Educational Leadership: Administration and Supervision (Test #0411).

Principal Certification K–12

ED 633	School Law
ED 634	Managing School Organizations and Change
ED 635	Supervision of Teaching and Learning
ED 637	Instructional Leadership
ED 638	School Finance
ED 645	Human Relations and Negotiations
ED 647	Leading Schools with Data Driven Decision Making

*Note: The following three internship semesters must be taken consecutively; however, they may be taken in any order. The leadership portfolio must be submitted after completing the third consecutive semester.

ED 639A	Fall Internship for Curriculum and Instruction (1 credit)
ED 639B	Spring Internship for Curriculum and Instruction (1 credit)
ED 639C	Summer Internship for Curriculum and Instruction (1 credit)

Supervisory Certification

Supervisor of Curriculum and Instruction

ED 633	School Law
ED 634	Managing School Organizations and Change
ED 635	Supervision of Teaching and Learning
ED 637	Instructional Leadership
ED 638	School Finance
ED 645	Human Relations and Negotiations
ED 647	Leading Schools with Data Driven Decision Making

*Note: The following three internship semesters must be taken consecutively; however, they may be taken in any order. The leadership portfolio must be submitted after completing the third consecutive semester.

ED 665A	Fall Internship for Curriculum and Instruction (1 credit)
ED 665B	Spring Internship for Curriculum and Instruction (1 credit)
ED 665C	Summer Internship for Curriculum and Instruction (1 credit)

Supervisor of Single-Subject

ED 633	School Law
ED 634	Managing School Organizations and Change
ED 635	Supervision of Teaching and Learning
ED 637	Instructional Leadership
ED 638	School Finance
ED 645	Human Relations and Negotiations
ED 647	Leading Schools with Data Driven Decision Making

*Note: The following three internship semesters must be taken consecutively; however, they may be taken in any order. The leadership portfolio must be submitted after completing the third consecutive semester.

ED 600A	Fall Internship for Single Subject (1 credit)
ED 600B	Spring Internship for Single Subject (1 credit)
ED 600C	Summer Internship for Single Subject (1 credit)

Supervisor of Special Education

ED 633	School Law
ED 634	Managing School Organizations and Change
ED 635	Supervision of Teaching and Learning
ED 637	Instructional Leadership
ED 638	School Finance
ED 645	Human Relations and Negotiations
ED 647	Leading Schools with Data Driven Decision Making

*Note: The following three internship semesters must be taken consecutively; however, they may be taken in any order. The leadership portfolio must be submitted after completing the third consecutive semester.

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- ED 666A Fall Internship in Special Education (1 credit)
- ED 666B Spring Internship in Special Education (1 credit)
- ED 666C Summer Internship for Single Subject (1 credit)

Supervisor of Pupil Personnel Services

Background Courses

- PY 625 Psychological Testing
- PY 688 Cultural Bases of Counseling

Core Courses

- ED 633 School Law
- ED 634 Managing School Organizations and Change
- ED 635 Supervision of Teaching and Learning
- ED 637 Instructional Leadership
- ED 638 School Finance
- ED 645 Human Relations and Negotiations
- ED 647 Leading Schools with Data Driven Decision Making

Note: The following three internship semesters must be taken consecutively; however, they may be taken in any order. The leadership portfolio must be submitted after completing the third consecutive semester.

- ED 667A Fall Internship for PPS (1 credit)
- ED 667B Spring Internship for PPS (1 credit)
- ED 667C Summer Internship for PPS (1 credit)

Candidates for the certificate must verify the completion of five years of full-time professional school experience as an educational specialist (psychologist, school counselor, school nurse or school social worker) while holding a valid Pennsylvania Instructional I and/or II certificate.

Superintendent's Letter of Eligibility

(Currently awaiting Pennsylvania Department of Education approval for this certification)

Candidates for this certificate must have completed six years of full-time teaching or other professionally certificated service in

schools, including three years in a supervisory or administrative position while holding a valid teaching and administrative certificate.

Background Requirements

- ED 638 School Finance
- ED 645 Human Relations and Negotiations
- ED 647 Leading Schools with Data Driven Decision Making

Core Requirements

Note: The next three courses are doctoral-level courses

- *ED 720 Ethical Leadership in Education
- *ED 726 Organizational Theory, Change and Sustainability
- *ED 732 Teaching and Learning in the 21st Century: Interconnectivity and Shared Responsibility
- ED 648 The Superintendency

*Doctoral Tuition

Note: The following three internship semesters must be taken consecutively; however, they may be taken in any order. The leadership portfolio must be submitted after completing the third consecutive semester.

- ED 649A Fall Internship for Superintendency (1 credit)
- ED 649B Spring Internship for Superintendency (1 credit)
- ED 646C Summer Internship for Superintendency (1 credit)

About Arcadia's Graduate Certificate in Early Childhood Leadership

Arcadia University's 12-credit Graduate Certificate in Early Childhood Leadership is designed to provide leaders in early childhood education the tools they need to manage change in this quickly evolving field. Students learn to initiate and implement best practices to manage human resources and finances

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within their organizations, using data-driven decision making. Through this certificate program, Arcadia is a leader in fostering the broad-based goals of Pennsylvania's early childhood education initiatives to produce highly qualified leaders in the field.

The Profession

Early childhood education is undergoing a transformation in both levels of professionalism and expectations. To manage this change, leaders need to implement solid business practices in providing quality early education and integrating performance and fiscal standards into program design. Pennsylvania uses the PA Inspired Leadership (PIL) Training for School and Early Childhood Program Leaders and is implementing a closer alignment of early education within the K-12 school system. Acknowledging this connection, all four of the courses in Arcadia University's Graduate Certificate in Early Childhood Leadership use the PIL standards as an important backbone of course content.

The Program

Arcadia's Graduate Certificate in Early Childhood Leadership helps existing leaders in the field hone their skills in managing change, supervising teaching and learning, and managing fiscal and human resources effectively. The program focuses on preparing early childhood leaders to affect real change in their organizations that will nurture the teacher-parent-child relationship and positively influence the community at large.

Classes are taught by highly qualified instructors in educational leadership. The 12 credits earned in this graduate certificate program may be applied to a Master of Education degree with departmental approval and advising.

Students of the program will learn to integrate the following skills into their professional lives:

- Methodology for teacher supervision
- Use of teacher evaluation feedback to increase learning outcomes
- Management of budgets
- Management of multiple revenue sources
- Management of employees within the organization
- Conflict resolution

- Use of data to initiate positive change within the organization

The Early Childhood Leadership program is designed for current and future leaders in the field of early childhood education. Arcadia's program prepares such professionals to manage change, implement solid business practices, and integrate performance and fiscal standards into program design. The PA Director Credential issued by Pennsylvania Key, instructs early childhood leaders in program planning, communication strategies, and instructional leadership. For additional early childhood leadership development, Arcadia's Certificate in Early Childhood Leadership uses the PIL as the backbone of course content to help leaders hone their skills in managing change, supervising teaching and learning, and managing fiscal and human resources effectively.

Credit Toward a Graduate Degree in Education:

With departmental approval and advising, the 12 credits earned in the Graduate Certificate in Early Childhood Leadership may be applied to a Master of Education degree program with a concentration in Early Childhood Leadership.

Academic Policies: Students in Arcadia University Graduate Certificate programs are subject to the academic policies of the University.

Admission to the Arcadia Graduate Certificate in Early Childhood Leadership

Admission to the Graduate Certificate in Early Childhood Leadership program.

In addition to the general admission requirements for graduate students, the following program-specific requirements must be met:

- A bachelor's degree from an accredited college or university in Elementary Education, Early Childhood Education, or a related field.
- A PA Director Credential or permission from the adviser.

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Requirements for the Early Childhood Leadership Certificate

(12 credits)

ED 635	EC Supervision of Teaching and Learning
ED 645	EC Human Relations and Negotiations
ED 638	EC School Finance
ED 647	EC Leading Schools with Data Driven Decision Making

PA Director Credential

Arcadia University will begin offering the Pennsylvania Director Credential, a three-course, graduate-level program that is a requirement of the Keystone STARS program under the Pennsylvania Early Learning Department. Courses start in Fall 2009. Courses are offered on campus and at convenient locations in Montgomery County.

[Keystone STARS](#) is an initiative to improve, support and recognize the continuous quality improvement efforts of early learning programs in Pennsylvania. This comprehensive professional development system, including career pathways with credentials, is for practitioners in settings including center- and home-based child care, school-age programs, Head Start, early intervention programs, and school-based programs. In order for Early Childhood Programs to reach Keystone STARS Level 3, directors must be credentialed.

Scholarships: Tuition support for college coursework is available through [T.E.A.C.H. \(Teacher Education and Compensation Helps\) Early Childhood@ PENNSYLVANIA Scholarship Program](#), which works with providers, colleges and child care staff to offer scholarship programs and support systems that improve the education and compensation of child care workers.

Coursework: The goal of the PA Director Credential is to provide directors and administrators of early child care sites, centers, preschools, and before and after school care programs with the skills and knowledge to organize, lead, and manage high quality education centers based on state mandates, current trends and research-based practices.

The three required courses in the PA Director Credential program at Arcadia are

ED 620	Planning of Early Childhood Programs
ED 621	Communication Strategies for Effective Early Childhood Programs
ED 630	Leadership

The entire course sequence will be offered over one year, fall, spring, and summer. Courses do not need to be taken in any specific sequence.

All credits earned in the PA Director Credential program can be applied toward an Early Childhood Education master's degree program and can be an add on or used as electives in Special Education, Elementary Education, and Reading master's degree programs. In addition, ED630 Leadership can be applied to the Masters in Educational Leadership and Supervision. Individual advising will guide students who wish to pursue further coursework. Credits also can be applied toward PA Act 48 Continuing Education credits.

[Admissions to the PA Director Credential Program](#)

Students must have a bachelor's degree (B.A. or B.S.) from an approved institution of higher education, with a degree in Early Childhood or an approved related field and meet the requirements.

For more information, contact Dr. Cindy Kennedy Reedy, Assistant Professor and Early Childhood Education Coordinator, at reedy@arcadia.edu or 215-572-2147.

Requirements for the PA Director Credential Program

Credential issued by Pennsylvania Key. (Must meet the requirements of Pennsylvania Key; 9 credits)

ED 620	Planning of Child Development Programs
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- ED 621 Communication Strategies
 for Effective Early
 Childhood Programs
- ED 637 Instructional Leadership