

Clearance Requirements

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PA Program Clearance Information

All Vaccinations and guidelines herein are based on [CDC guidelines for healthcare providers](#) as well as requirements of the hospital systems we utilize for your training. At this time, many hospital systems do require a yearly repeat of clearances. Those that do not need to be repeated will be designated within their respective categories. Please obtain a copy of your vaccination history (dates of administration) to bring with you and keep for your records. All clearances for the clinical year must be completed within the **months of April or May.**

Within Exxat, Purchase the Approve Services (\$70 for year one and year two).

Once you are sent the welcome email from Exxat (one of our learning management programs), please create your login and password to the system. You will then be prompted to purchase your Approve Services (the HIPPA compliant document review) as well as setting up your Exxat profile. Only the background check and urine drug screen found in Exxat will need to be completed prior to matriculation into the program on orientation day. These items should be done in the months of April or May. For Clinical year students, repeat clearances must be completed in the month of April prior to the start of the clinical year.

See [additional requirements for Student Health Services](#) within the weblink. These important requirements are separate from the PA department requirements. Please contact Student Health services with any questions pertaining to Student Health requirements.

Student Health Services Requirements (To Be completed prior to matriculation)

Arcadia's Student Health Services also has clearance requirements for **all students at both campuses**.

Health Insurance

Start Date: April 1

Due Date: **May 28 (Matriculating Students)** April 30 (Students entering Clinical Year)

- It is an Arcadia University policy that all students are insured. All students must be covered by health insurance while in the PA program
- Detailed information can be found on the [Student Health Services Page](#) (See PA Program Health Record PDF 2-5-24) for Physician Assistant students
- Upload the insurance card for the coverage you will have at and after matriculation into your **Exxat** required documents

Student Health Services - Physical Examination Form

- For First Year students (Matriculating students) Please visit [Page for Physician Assistant students](#) (See PA.Program Health Record PDF 2-5-24)
- Download the “Physical Examination” form and have it completed by your PCP.
- All examinations must be completed between now and matriculation (Orientation Day, Tuesday, May 28, 2024).
- Also complete the “Personal Medical History” form.
- Upload your “Physical Examination” form and “Personal Medical History” form to the Arcadia Student Health Services patient portal.
- Please take the “[Physical Examination](#)” form (page 3 of the PA Program Health Record 2-5-24 pdf) to your PCP to request a printed copy of your vaccination history.
 - Please obtain a printed copy of your vaccination history from your provider to submit to Arcadia Student Health Services patient portal.

Students who do not complete Arcadia Student Health Services requirements are subject to having their course registrations canceled.

Updated January 2024 (JS)

Pre-Matriculation To Do:

Urine Drug Screen*

***ANNUALLY RENEWED ITEM – Don't Complete Early!**

(First Year Incoming students - please complete prior to matriculation (orientation day on May 28th), Clinical Year students - To be done between April 1-30th.)

- [Order for urine drug screen \(UDS\) can be found in Exxat.](#) Please purchase your UDS through this system and they will generate a labcorp or quest lab sheet for you to complete this test.
- 10 Panel +Oxycodone Drug Test
- [Universal will upload your results into Exxat for you once they are complete](#)
 - If your results return positive for a controlled substance and you are given a prescription for it, please upload a provider's note stating that you have a prescription.

Background screening Clearances and PATCH* (Criminal Background check)

***ANNUALLY RENEWED ITEM – Don't Complete Early!**

(First Year Incoming students - please complete prior to matriculation (orientation day on May 28th), Clinical Year students - To be done between April 1-30th.)

[Please purchase your background check and PATCH report within Exxat.](#)

- Social Security ([please make sure to supply the name as it appears on your social security card](#))
- Address/Alias Trace
- Statewide Criminal Court Search
- State Criminal Repository Search
- OIG/GSA Bundle
- USA Criminal Search and USA Offender*
 - *Background Standard Package includes all third-party fees, other than the New York Statewide (NYOCA) which would be billed to the client, when applicable. The Background Standard Package includes The Pennsylvania Statewide Criminal Repository (PATCH) search and one (1) Pennsylvania Statewide Criminal Search.
- Universal will upload your results for both the background screening and the PATCH into **Exxat** once they are completed

Clearances listed below will be completed during the Summer Semester:

Physician Assistant Graduate Health Record Form (Vaccination History)* Will be completed on campus Summer semester

*ANNUALLY RENEWED ITEM – Don't Complete Early!

- Upload to Exxat the “Physician Assistant Graduate Health Record” (Vaccination History), **do not include anything but this one page document and a printed copy of your vaccination history.**
- Please attach a copy of your vaccination dates to this form. You will obtain your titers at Arcadia Student Health Services (SHS) with your appointment in the Summer.
- **Do not** upload the Physical Examination form into Exxat (the full Physical Examination form should be uploaded directly to Arcadia's Student Health Patient Portal only.)

Hepatitis B (HepB) Titers (will be completed on campus Summer semester)

A. Titers: Upload lab report showing Quantitative HBsAb titers with numerical results showing immunity (HBsAg not acceptable). If you have documented + titers, a repeat is not necessary. A Positive or negative result will not be accepted. Please ask your provider to perform a Quantitative HBsAB titer.

- If low, equivocal or unresponsive results:
 - Upload your equivocal or unresponsive result with a provider note (if possible) outlining the plan to get the booster's by the due date.
 - You may receive the 2 dose Heplisav-B vaccination series (dose #1 now, and dose #2 in 1 month). **OR** You may get the 3 dose Engerix-B, PreHevbrio, Recombivax HB, or Twinrix vaccination series (dose #1 now dose #2 in 1 month, dose #3 approximately 6 months after dose #2).

Updated January 2024 (JS)

- Repeat the titer at least 4-6 weeks from the administration of the final booster vaccination.
- If titer remains negative, upload a letter from your healthcare provider which states you are a “non-responder” to Hepatitis B

Measles, Mumps & Rubella (MMR) Vaccinations (will be reviewed on campus Summer semester)

A. 2 doses of documented MMR vaccine required: This can be provided by a provider's vaccination record OR a written statement, signed by the provider, stating the date of administration for both doses of the vaccine.

*Documented vaccination definition: administration on or after the first birthday of two doses of live measles vaccine separated by greater than or equal to 28 days, at least one dose of live mumps vaccine, and at least one dose of live rubella vaccine.

Tetanus, Diphtheria and Pertussis (Tdap) Vaccine or Booster (will be completed on campus Summer semester)

A. Vaccine or Booster: Upload documentation of Tdap vaccine or booster (Td not acceptable, must contain pertussis)

- Tdap vaccine or booster must have been received within ten years.
- If a vaccine or booster was received ten or more years prior, receive the booster and upload documentation.

Varicella (Chicken Pox) Titers (will be completed on campus Summer semester)

A. Titers: Lab report showing positive IgG antibody Varicella titers (IgM not acceptable) with numerical results. If you have documented + titers, a repeat is not necessary. A Positive or negative result will not be accepted. Please ask your provider to perform a Quantitative Varicella IgG titer.

- If low, equivocal or unresponsive for the Varicella titer:
 - Upload your equivocal or unresponsive result with a provider note (if possible) outlining the plan to get the booster's by the due date.
 - If titer is negative/low/equivocal, get 2 doses of Varicella vaccine, 4 to 8 weeks apart
 - Repeat Varicella IgG antibody titer at least 4-6 weeks after two doses are complete. Upload results to Exxat
 - If titer remains negative, obtain a letter from your healthcare provider stating you are a "non-responder"

Polio Vaccination: Immunization dates needed.

A. Vaccination: must follow these criteria

- The 4-dose IPV series should continue to be administered at ages 2 months, 4 months, 6--18 months, and 4--6 years.
- Final Dose must be given > age 4
- Must have a 6 month interval between dose 3 and 4
- Minimum age of Dose 1 > 6 weeks

[CDC Most recent Guidelines](#)

Tuberculosis / TB Blood or Skin Test*

(will be completed by SHS on campus during the summer semester and repeated the April before your clinical year)

*ANNUALLY RENEWED ITEM

Please note, when you renew this requirement for year two you will be required to use the same test format you choose here (to allow comparison to baseline)

[CDC Guidelines about Quantiferon Gold vs TST](#)

A. Blood Test (recommended): Quantiferon Gold or T-Spot

- Blood test requires only one visit and may be included with your annual physical exam
- If you previously received the BCG vaccine (commonly given to children who grew up outside the US), get a TB blood test

B. Alternative Skin Test: 2 Step PPD

- Skin test requires 4 visits total (two tests and two readings) per year
- Two tests may be performed one week to six months apart
- Each test must be read 48 – 72 hours after it is placed
- Sample schedule: Test #1: Day 1, Reading #1: Day 3 or 4, Test #2: Day 8, Reading #2: Day 10 or 11
- Documentation must be provided of placement and reading of each PPD

C. Xray: If you received positive results to testing, you must upload a clear chest Xray report to Exxat

Influenza Vaccine

Start Date: August 15

Due Date: October 15

- Students must have a flu shot administered in their first and second years for the flu season
- Do not upload documentation of flu shots received prior to August 15th. All Flu vaccinations must be obtained and documentation uploaded into Exxat by October 15th
 - Flu Vaccinations will be available on campus in the fall every year through student health services.

- You may go to an outside site for your Flu shot, however documentation must be complete with all requirements.
 - Document must include - the name and address of the site who administered flu shot as well as the lot number and expiration date.

COVID-19 Vaccine

- Students are required to have documentation of the COVID-19 vaccine.
- A booster is also required per clinical site guidelines.
- Hospital systems in which you will be rotating are mandating the vaccination and 1 booster, and without such we can not guarantee sufficient clinical placements to meet graduation requirements.

Clearances that will be completed the April prior to your clinical year:

PA State Fingerprinting* (Will be completed during the Summer semester)

**Will be completed again the April before you start your clinical year.

DO NOT COMPLETE EARLY!**

PA State FBI Fingerprinting Report (Must be complete in State of PA)

Each class will be instructed on when to complete the fingerprinting.

Upload fingerprinting results to Exxat as soon as received.

[PA Fingerprinting Instructions](#)

Pennsylvania Child Abuse History Clearance - Department of Human Services (Will be completed during the Summer semester)

**Will be completed the April before you start your clinical year.

DO NOT COMPLETE EARLY!**

[How to obtain PA Child Abuse History Clearance](#)

ALL students (PA and DE) must complete both PA and DE Child abuse clearances.
Upload results into Exxat

Delaware Child Abuse Clearances (Will be completed during the Summer semester)

**Will be completed the April before you start your clinical year.

DO NOT COMPLETE EARLY!**

[How to obtain Delaware Child Abuse History Clearance](#)

ALL students (PA and DE) must complete both PA and DE Child abuse clearances.
Upload results into Exxat.

**Fit Testing and yearly physical exam will be completed by SHS in April for your clinical
year**

[How to upload your documents into Exxat](#)

[Q&A Document for Clearances](#)

Student Health Fees and Costs

SHS is a pay for service office. You may submit your receipts to your own insurance for reimbursement after your visit. Be sure to ask for a receipt if you would like to submit this information. SHS will not charge insurance on your behalf.

SHS is not able to come to the DE campus due to licensing constraints. All students will be given ample opportunity within the schedule to come to Glenside to obtain these clearance requirements. (For sick visits, DE students may utilize UDel's Student Health. UDel's student health is unable to complete these clearances for Arcadia Students.)

- [PA Student Health record and immunization form](#) (\$30 copay and completed form)
- Quantiferon gold test (\$0 at SHS for 2024-2025)

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- Fit Testing (Clinical year students) (\$60 fee)
 - Students will be supplied with 2- N95 to this appointment as well as the OSHA form (found in exxat) to be filled out prior to the exam.
- LabCorp titer pricing (if not covered by your insurance):
 - Hepatitis B Surface Antibody Quant: \$21
 - Varicella Zoster Ab, IgG: \$37
 - Measles/ Mumps/ Rubella Immunity: \$37
- Booster Shot pricing (if needed):
 - Heb B Booster series: \$80
 - Varicella booster: \$135
 - MMR Booster: \$80

Cheat Sheet for when things are due:

Prior to matriculation:	Didactic Year Summer:	Clinical Year (April)
Obtain a PE from your PCP to submit to Student Health	<ul style="list-style-type: none"> ● PA Fingerprinting ● HIPAA Compliance provided during a class. 	Repeat: Background check, PATCH, UDS, PA fingerprinting
Obtain your vaccination history form from your PCP for student health	SHS visits to review your history and complete: <ul style="list-style-type: none"> ● Immunization record form. ● Titers for Hep B, Varicella, MMR, Quantiferon Gold SHS will be able to provide students booster vaccinations and repeat titers as needed per student.	Obtain: <ul style="list-style-type: none"> ● PA/DE Child abuse clearance SHS appts will provide: <ul style="list-style-type: none"> ● Annual PE attestation ● N-95 Fit testing ● Quantiferon Gold
Complete the Universal Background check, PATCH, and UDS. You may order and complete through the Exxat platform. UDS can be done through labcorp or quest	OCTOBER - Flu shots will be given on campus. Upload documentation into Exxat at that time.	CPR/ACLS - provided within the program. OCTOBER - Flu shots will be students responsibility to obtain and upload documentation to exxat.